

NRURISA Board Minutes

Wednesday Feb. 24, 2010 3 pm PT/4 pm MT

13 MONTHS UNTIL THE NEXT IDAHO NRURISA CONFERENCE! (March 21-25, 2011)

Attendees:

Donna Phillips
Danielle Favreau
Shawn Stubbers
Betty Conces
Dale Lindeman

Kindra Serr

Missing: Jennifer Bowles

Business:

- Approve Last Minutes: Shawn, Dale Seconds no nays
- 2011 NRURISA Conference
 - Logo/Theme – Kindra
 - Theme is “Geospatial Rendezvous”
 - Has a quote on design on a logo
 - Facilities Updates– Kindra
 - Checking on parking – ISU is now charging.
 - Other Updates – Kindra
 - Working up a budget
 - Any suggestions on a keynote speaker? Send them to Kindra
 - Let Kindra know what committees you want to volunteer on
 - Looking to reduce postage this year – maybe just one or 2 postcard mailings and the rest electronic
 - Call for papers – National using a call for abstracts online verse a call for papers. Kindra and Dennis please look at on National site to see if Donna should ask if Chapters can use it.
 - Board can take a trip and help Dennis with papers. Get a tour of the facilities, help with agenda and sorting through papers. Do it for a weekend. Kindra will look into it.
- Wild Apricot Demonstration/Cvent/Thrive – Betty
 - Seems to be a get what you pay for
 - Cost is a \$3000.00 difference
 - Cvent wants a 3 year commitment
 - Lots of changes coming down the lane, may not be good to commit that far out.
 - Wild Apricot is a one year commitment – could be worth trying out just for this conference. They even do a 30 day trial. Credit card payment is an issue. Will they do POs?
 - Table as Betty will be talking to National tomorrow. Cvent is on hold. Expect email discussion on Wild Apricot.
- Website
 - Events Page – Danielle/Becky
 - GISleuth – add to education page?
 - Please review www.gisleuth.com

- Sounds good – Education/Events page.
 - Page on National site – Danielle/Becky
 - Betty will ask national about a style sheet and who to contact.
 - Mock up is at <http://www.intermountaingis.org/Mockup.html>, will replace http://www.urisa.org/northernrockies_chapter
- Next Newsletter – Danielle
 - Will go out by end of the week. Thanks for comments.
- Fund Raising Ideas/Report – Dale
 - Any Updates?
 - More updates pending
 - Send comments to Dale.
- Survey Monkey – Any Updates?
 - NRURISA may have a large national account. Donna is trying to get more details. Betty will ask National in that conference call.
 - Betty still needs questions.
- Bank Change – Donna/Betty
 - Moving to Bank of America
 - Danielle motions to change, Dale seconds, no nays motion passes.
 - Debit card along with checks
 - Danielle – concern regarding fraud – limited trail
 - Donna – because checks are problematic with signatures and some conference transactions will not take checks
 - Dale – how about a credit card?
 - Shawn – set it up so that debit card has a limit
- Scanning records for public review
 - Anymore ideas?
- Conference Committee as it relates to the Board – Donna
 - See attachment below
- IGC Meeting Update – Donna
 - EO has expired, new one has not been signed. Continuing to meet until new EO is signed and will retro. Decisions when it is.
 - NAIP – will be delivered soon. U of I is looking into download options.
 - Roads framework – standards soon
 - Long bylaw discussion – very draft.
 - Parcel working group will be meeting monthly.
 - Cadastral – some boundary conversion
 - See Feb. 18, 2010 minutes - <http://www.itrmc.idaho.gov/minutes/igc/igc.html>
- Training regarding Technology Updates and 5-year Capital Improvement Plans for GIS as it relates to the rest of the Budget – Donna
 - GIS software and hardware improvements are not being included in 5 year IT capitol plans. Is there a way we can help?
- MISC
 - What training/workshops can we, as NRURISA, host? Is there a need for technology change workshops?
 - Membership – Danielle will be working on in next month. Expect emails.
 - National wants to know what they can do to be more visible to the chapters. – Send ideas to Donna.

Reports:

- Betty – Financial Update
 - Conference calls – last month \$23.00, has been high as \$40.00
 - Paid accountant, Tax filing – Done for 2009

- Donna – President’s Update
 - Done, most discussed above.

Conference Committee and the Board

There has been a little confusion in the past regarding the NRURISA Board’s role in relation to the Conference Committee’s role. Here are a few points:

- The Conference Chair is Kindra Serr. She may have selected a Co-chair or an assistant, but ultimately it is Kindra’s call as it relates to the conference as long as she stays within her budget.
- All sub committees and participants should be passed through to Kindra and she is the representative to the Board. Kindra may ask for certain committee members to report to the board, but she is the person that makes the call as to who and what is presented at the board.
- Kindra is not a voting member of the Board. Kindra is going to be invited to every Board Meeting discussing any item as it relates to the Conference. Kindra may be holding regular Conference Committee Conference call (3 or 4) as she deems necessary.
- All marketing materials should be passed through Danielle, as her role as Secretary. Since this Intermountain GIS Conference is being sponsored by the Northern Rockies URISA, we need to make sure that there isn’t anything in the marketing end of things that would reflect something that we or National URISA can’t stand behind.
- Any conference related website changes should first go through Kindra then to Danielle. Danielle will be the single point of contact for the webmaster.
- All financial items need to go through Betty, as her role as Treasurer. Because of our financial status, document, document, document, comes to mind. Registration – Vendor, Students, Businesses, Individuals, etc.; Donations – Auction or Raffle; Entertainment Costs, Contracts, etc. Betty would like to work with Kindra to put together a draft budget and then we need to put it together in a more solid format, before we really start to write checks.
- All Contracts must be signed by Donna, as her role as Chair. Donna likes to see how we have some lee way if we are nearing the time of the conference and we just don’t see how we are going to be able to pull it off, can we still get out of the conference.
- At large board members are expected to participate with the conference preparation; however, you don’t have to lead a committee.
- No question is a dumb question...don’t be afraid to ask and either Donna, Danielle, Betty, or Kindra will get you the answer.