

# ***NR URISA MEETING MINUTES***

**August 3, 2006**

**Attendees:** Betty Conces, Becky Rose, Bill Reynolds, Donna Phillips, Joan Appel, Anne Kawalec, Sara Stolz

## **Conference 2007**

**NEXT PLANNING MEETING: September 7<sup>th</sup>, 2006 at 9 AM** Ada County Courthouse with Conference call access also for those out of town.

**Registration-** Patty with Pacific Agenda was contacted regarding processing registration for the conference. She suggested that we let everyone take care of their own lodging/roommate arrangements but will give us a price quote to add that service.

**Online Registration Software Demo-** Betty is going to set up a demo time for the board to view an online registration application we may be interested in purchasing. This poses the question of where would it be housed. Becky suggests National URISA house this software, possibly we can share it with other chapters? Betty will check to see if this is feasible and what help is standard by National URISA.

**Cost of registration has not been determined.**

**Vendors – Nickie Duff volunteered to handle vendors. Angie Hoff volunteered to assist. Bill is holding back...we know he wants to help.**

**Workshops – Frank Roberts and Bruce Godfrey will handle workshops.**

**Poster Committee – Norma Van Nostrand volunteered to handle posters.**

**Theme/Logo** Voted on by the committee, we chose the CAR LOGO with “Driving the process” theme.

Anne will contact Linda Davis regarding IGC conference coordination and a possible panel discussion about IGC, their TWG’s and a possible report from each TWG chair.

## **Chapter business**

Betty is going to find her “**New Member**” letter and send it to the board for review/edits. Becky asks that a list of local members be sent out at least yearly. And a new member notification sent out when someone joins.

**National URISA** has asked for chapter **sponsorship** for public night in BC. NR URISA board voted to contribute \$500.

Dan Jensen recommended Michelle Byrd to be his replacement. We are awaiting her decision.

We are also working on updating the minutes and meetings on the website.

\_\_Bruce Kessler with Kessler GIS has asked to have his training info on our website. The board agreed that a link to his training page would appropriate. The board will vote on the requirements such as the webpage must be updated/maintained and possibly corporate membership should be voted back into the bylaws and policies.

**Workshops**- SW Idaho User Group has asked about NR URISA hosting a URISA workshop for “Program Management” in conjunction with the IGC meeting in October. The date of the workshop would be October 26<sup>th</sup> or 27<sup>th</sup>. Becky checked with both instructors who are available at this point. Pete Crosswell is with Plan Graphics and Susan Johnson is the Key Business Executive for City of Charlotte. The board will need to vote on this.

Costs include payment of the license fee to URISA plus costs for instructor(s). I believe that the URISA fee is about \$700 but Scott Grams can verify that. Instructor costs at least need to cover expenses—figure \$800—dependent in large part on plane fare.

Please read the following description of this workshop:

### **GIS Program Management**

Today, most government organizations have some type of GIS programs in place. They vary from being in their early stages, to rebuilding or tuning up phase, to completely being changed as new technologies and applications emerge. This workshop is designed to provide guidelines for managing your GIS program. It will look at the various organizational and technical issues program managers must address in order to develop a successful GIS program. The discussions will include managing all aspects of a GIS program from staffing and budgeting to procuring technology and working with vendors. A variety of real world examples will be presented showing a range of GIS programs and their implementations. This workshop presents an overview of successful and unsuccessful techniques for implementing GIS.

Specific topics include:

- ? Program development
- ? Project management techniques
- ? Budgeting
- ? Staffing
- ? Sustaining program support
- ? And managing consultants and vendors

*Intended Audience:* GIS Program Management is a must for anyone embarking upon a GIS program, involved with a less-than-successful GIS, or who is seeking ways to improve a successful implementation.

### Next Meeting

September 19<sup>th</sup>, 2006

8am/9am