

Board Meeting Minutes

Wednesday, September 19, 2007

Attending: Donna Phillips, Angela Vanderpas, Kindra Serr, Bruce Godfrey, Danielle Bruno-Favreau, Dan Spinosa

Old Business:

A. Goals and Objectives for the Coming Year

- The board generated ideas for goals for the coming year and was encouraged to send more ideas to Donna. She will compile them and send them back out so the board can prioritize them.
- Some ideas for goals included generating a budget for the 2009 conference, research chapter name change, update chapter by-laws and policies, sponsor workshops during off-conference year, encourage regional meetings with focus topics, and have the conference workshop completed by the beginning of the next fiscal year.

B. Board Notebooks

- Overall, the board felt the books were helpful in understand the chapter and national URISA.
- Some changes that need to be made are updating the membership application form (Donna or Kindra or Betty), updating the accounting section (Donna), and finalizing the policies. A suggestion was made to add a general budget for the chapter to the notebook. The board agreed.

C. Discussion about Chapter by-laws

- The board was given homework to read the by-laws, read Danielle's comments, and be ready to talk about it next meeting. Kindra will send out a reminder the week before.

D. Update on SWIG workshop

- This workshop is scheduled to go as planned with the instructor being brought in on contract for a flat fee of \$2240. Registration will happen using the Thruva site.
- To keep costs down, Donna will print and bind workshop packets.
- Donna will make the CRC aware of the need for a standard of acceptable practice of acquiring presenters for workshops since working with this particular presenter has been difficult.
- For future workshops, we need to be aware and add registration costs to workshop fees.

- Paying for workshops by P.O. will not be eliminated since some areas of the state use that method of payment exclusively.

New Business:

A. Conference Call Rate Comparison

- Board members are to gather information about what their own organizations use and forward that to Donna or Bruce.
- Dan may be able to do the conference calling through his county, but will check on this for sure.

B. Newsletter ideas-Angela

- Because there is no stated schedule, Angela will try to get the newsletter out quarterly. She will send drafts out to the board for review before sending it to general membership. Kindra will distribute it via Thriva.
- Angela requested that the board submit ideas and suggestions for articles. Board members may be assigned to write articles quarterly. A doctors' corner was suggested and a place to submit questions would need to be created on the website.
 - o Articles should reflect the diversity of the chapter with topics that would interest county, federal, local, and national agencies and organizations.
- The newsletter is a way to remind members about their membership and keep up regional interest.
- Angela asked the board to submit bios for the next newsletter and will forward a current template of the newsletter as well as a calendar of when articles/bios would be due.

Reports:

- Kindra reported that Southeast Idaho will hold a regional meeting in conjunction with GIS Day on November 14. Donna requested that pictures be taken here and at other regional meetings to put out on the web.
- Danielle reported Southwest Idaho is collaborating with several organizations to make GIS Day in that part of the state bigger than ever.
- Bruce reported that on the 2nd day of the SWIG meeting, Northern Idaho is planning a regional meeting from Coeur'd Alene or Moscow with video and audio connection to Boise.
- Donna reported on the status of her comment on the proposed I-Plan. These comments were taken into consideration for the next iteration of the I-Plan by the planning committee. She also encouraged the board to think of goals for the chapter.

Next Meeting: October 17, 2007 at 10 am PT/ 11 am MT