

Agenda

Wednesday, August 29, 2007

Attending: Donna Phillips, Angela Vanderpas, Kindra Serr, Bruce Godfrey, Danielle Bruno-Favreau, Becky Rose

Old Business:

A. Software Purchases

1. Dreamweaver for website management
 - Bruce purchased this for \$399. Becky is in the process of installing it on her machine.
2. Accounting Software
 - Bruce purchased Quicken for \$29.99 and has been using it to categorize the budget.

B. Separating the Budget

- Bruce emailed a spreadsheet of the budget with income and expenses categorized under General and Conference sections with appropriate sub-categories for each. The board made several suggestions (adding categories, re-wording, clarification, etc.) and Bruce will make changes and resend the spreadsheet. The board approved the document with the understanding modifications can be made as needed at future board meetings.
- Bruce also sent a report of cash flow and spending by category for the board to review.

C. Goals and Objectives for the Coming Year

- This will be discussed at the next meeting.

D. Board Notebooks

- Everyone but Donna has received a book so far. The board was asked to review the book, make comments, and bring suggestions or concerns to the next meeting.

E. Website changes

- Since there have been many changes suggested, Beck will take them all into consideration and use her best judgment in updating the site. If she has concerns, she will bring them to board meetings. She is planning on talking to Dave Christensen about the website since he has been in charge of and will get Dreamweaver going soon.
- Donna asked Becky if she would like information about National URISA's movement to modify and standardized URISA sites. Becky is interested and will represent the chapter's interest in this area.

New Business:

A. Follow up on the National Conference

- Donna has sent out her comments on the conference. Overall, it was information and the National URISA board seems to be steering toward growth and change in relation to chapters and staff. She will send the board the minutes of the meeting when she receives them.
- Because of discussion about K-12 pilot programs at the national conference, Danielle will send Donna contact information for a state school board representative to keep the state aware of what National URISA and our own chapter is doing in K-12 relations.

B. SWIG Workshop status

- Donna will contact Scott Gram concerning instructor fees and expectations. The instructor for this workshop is not yet contracted and will not be until details concerning his travel and honorarium are clear.
- The rest of the workshop (lab, advertising, etc.) is set.

C. Discussion about Chapter by-laws

- In light of suggestions made about the by-laws, the board has been asked to review the by-laws and the notebooks made by Betty and bring comments and suggestions for chapter goals and objectives to the next board meeting.

Reports:

- Danielle was unable to attend the IGC meeting, but has made the board aware for a document up for review. The document is called the Idaho Enterprise GIS Plan and it is meant to be made into the state's strategic GIS plan. Danielle will forward this document to the board and let them form their own opinions about it.
- Angela is working on her ideas for the newsletter and will discuss this in the next meeting.
- The board was asked to do a cost comparison for conference calls. We currently use Discount Call Conference Service.

Next meeting: September 19, 2007- 10 am PT/ 11 am MT